



Blue Mountain Community College *Administrative Procedure*

Procedure Title: Academic Forgiveness
Procedure Number: 07-2003-0008
Board Policy Reference: I.B.

Accountable Administrator:	Vice President, Student Affairs
Position responsible for updating:	Director, Enrollment Services/Registrar
Original Date: June 1990	Date Approved by Cabinet: 11-18-14
Authorizing Signature:	
Dated: 11-18-14	Date Posted on Web: 12-1-14
Revised: 10-29-14	Reviewed: 10-14

Purpose/Principle/Definitions:

Academic forgiveness is a policy designed for a student with a history of poor grades who either wants to change to a new degree/certificate program or, having been away from Blue Mountain Community College (BMCC) for at least two years, wants to resume a plan of study.

A student may apply for this opportunity in the Registrar's Office at any time during his/her career. However, academic forgiveness will be awarded only once and will not be reversed once the process has been completed. The decision to grant academic forgiveness will be made by the Registrar.

Academic forgiveness means:

- Grades of D or F will be replaced with a grade of NC and will be included in the recalculation of the cumulative GPA.
- Courses and grades included for academic forgiveness will be identified on the transcript with a notation that academic forgiveness was granted.

To be eligible for academic forgiveness, a student must meet all of the following criteria:

- A. Be matriculated in a registered degree or certificate program at Blue Mountain Community College enrolled in a minimum of six (6) credits in the quarter in which the request is submitted.
- B. Have changed degree/certificate program or have been out of Blue Mountain Community College for at least two academic years.
- C. Prior to making the request, complete a minimum of two consecutive full-time (12 or more credits) quarters of with grades of C or better in all coursework.
- D. Demonstrate that a new degree/certificate program is being pursued if a change in degree/certificate program is being used as a basis for the forgiveness request.
- E. Acknowledge in writing the restrictions of this policy.
- F. Have not received a degree from Blue Mountain Community College.

This policy refers to Blue Mountain Community College coursework only and may not be applied towards coursework taken at other colleges.

Special Forms: Academic Forgiveness Petition

